

Executive Meeting

20th January 2020, 4-6pm
 Location: MH 222

Members: President, Ross Loveitt (RL), Vice-President Education, Alpha Jallow (AJ), Communities Officer, Ashlea-Jayne Mallett (AJM), Diversity Officer, Paula Couto (PC)

In Attendance: Representation and Advocacy Coordinator, Cassie O’Boyle (COB), Guild Manager, Sarah Kerton (SK)

Apologies:

Item	Title																																
1	AJ introduced the meeting. All executive officers were present.																																
2	No conflicts of interest were declared at the start of the meeting.																																
3	The minutes of the previous meeting were approved with an edit to Page 2.																																
4	<p>The action log was updated. SK noted that she would follow up with staff on their actions in their one-to-one sessions.</p> <p>RL updated that the University were investigating providing training on Prevent for student groups. The executive agreed to have a Prevent workshop to discuss a political position on the policy.</p> <p>ACTION 4.0: SK to update NG on his actions from Executive.</p>																																
5	There were no society proposal forms submitted to the executive.																																
6	<p>The executive officers divided up the current societies at UCB to ensure all societies have a key Officer contact. The following conflicts of interest were declared:</p> <p>Ashlea – Cheer, Paula – Volleyball and Ross – Rugby. Therefore, these groups were given to other executive officers. The following groups were assigned:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Alpha</th> <th>Ross</th> <th>Paula</th> <th>Ashlea</th> </tr> </thead> <tbody> <tr> <td>Dance</td> <td>Basketball</td> <td>International</td> <td>Burlesque</td> </tr> <tr> <td>Cheer</td> <td>Christian</td> <td>Rugby</td> <td>Vegetarian</td> </tr> <tr> <td>First Love</td> <td>Football</td> <td>Environmental</td> <td>Volleyball</td> </tr> <tr> <td>Jiu-Jitsu</td> <td>Netball</td> <td>Unique</td> <td>Yoga</td> </tr> <tr> <td>Pole Fitness</td> <td>Zumba</td> <td>Malaysian</td> <td></td> </tr> <tr> <td>Pakistani</td> <td>Disney</td> <td>Investment</td> <td></td> </tr> <tr> <td>ACS</td> <td>Bakery</td> <td></td> <td></td> </tr> </tbody> </table>	Alpha	Ross	Paula	Ashlea	Dance	Basketball	International	Burlesque	Cheer	Christian	Rugby	Vegetarian	First Love	Football	Environmental	Volleyball	Jiu-Jitsu	Netball	Unique	Yoga	Pole Fitness	Zumba	Malaysian		Pakistani	Disney	Investment		ACS	Bakery		
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	MasterChef			
ACTION 6:0: NG and COB to follow up with societies who their Officer champions are.				
7	<p>SK provided the executive with a brief overview of the societies funding. In their spreadsheets, their income includes their funding from memberships. Some societies were flagged as having significantly less members than predicted at the beginning of the year. This impacts societies finances as their funding is based on the fundraising they have predicted.</p> <p>If the executive takes no action regarding the budgets with high deficits. There will be a £18,340 deficit if the executive takes no action. SK has proposed 3 separate actions for the executive to considered:</p> <ol style="list-style-type: none"> 1. Accept the deficits and do nothing 2. Conduct a society-by-society adjustment for those who are in a deficit 3. Cut the money from budgets if they have not fundraised <p>The executive agreed to treat Rugby's games and 1 training session a week the same as all other sports teams. This has been absorbed by the University to ensure that all sports teams have access to the same level of facilities.</p> <p>The executive agreed that all groups should have development meetings to have a look at their budgets to see if it is possible for them to fundraise or reduce costs in the future. The executive agreed they would give Basketball, Dance, Netball, Rugby and Volleyball the opportunity to resubmit their budgets by 3rd February as they have the largest deficits. The executive agreed that the Guild would cut societies budgets if they could not find a way to reduce their cost or fundraise to cover their deficit.</p>			
8	ACTION 8.0: AJM to bring back a budget proposal related to the environmental campaign.			
9	The executive agreed they would include a review of values and a mid-year review within each society's development group.			
10	<p>AJ updated the executive about the Birmingham Commonwealth Association. The executive agreed SK and AJ would attend the next meeting of the group which focuses on educational collaboration across the city and sharing knowledge of the commonwealth.</p> <p>ACTION 10: AJ to speak to senior leaders in the University to see who is going to represent the University at the BCA meetings.</p>			

