# Executive Meeting Minutes

## Date: 26th November 2020 Time: 4pm

## Location: Online

Members: Diversity Officer, Ellis Muirhead (EM), Student Communities Officer, Esther Clissett (EC), President, Alpha Jallow (AJ)

In Attendance: Representation and Advocacy Coordinator, Cassie O’Boyle (COB)

Apologies: Guild Director, Sarah Kerton (SK)

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| Item | Title |
| 1 | EC introduced the meeting. Apologies were received from SK. |
| 2 | No conflicts of interest were declared. |
| 3 | The minutes of the previous meeting were approved. |
| 4 | COB updated on the action log; all actions were noted as complete or ongoing. |
| 5 | EC introduced Nutrition Society and that she has been supporting them to get up and running. The Executive Approved Nutrition Society and EC agreed to take on the role of Officer champion. |
| 6 | **Regarding 2 priorities for before Christmas, each executive outlined theirs:**  EC: A great relationship with the Mayor and building relationships with each other as a team  AJ: Getting feedback from students (GOATing), health and wellbeing of students at UCB and FE student engagement  EM: Health and wellbeing for students and how these feeds into the University services and gathering feedback from students  AJ asked for EC availability for providing support with AY remit. |
| 7 | The Executive discussed the idea of a virtual welcome fair. EC noted that it may be possible to do some face to face activity with course-based societies. Any face-to-face activity that we can do will be beneficial. The Executive agreed this type of activity was a high priority. |
| 8 | EC asked if the Executive were available for a walkaround at the Maltings. The time was noted as 4-7pm and all the Executive agreed to attend. Students had fed back in the subject boards that there is too little security at the Maltings and that they were frustrated that people could access the maltings by showing just a fob or just a card. AJ noted that after Tuesday, we could follow up directly with the University on their feedback.  EM asked if we could speak to the University about additional support for students on campus over Christmas. The Exec agreed to ask students about this on Tuesday and check what it was that they need. |
| 9 | EM raised a need for Gender Neutral Toilet provision. EC suggested the toilets on the stairs in Summer Row were self-contained and had no need to be gendered.  EC agreed to draft an e-mail with AJ support to start the conversation with the University. |
| 10 | AJ asked EC and EM to send their availability to AJ to support with GOATing. |